Philadelphia Infant Toddler Early Intervention

Autism Spectrum Disorder Assessment, Annual MDE/IFSP and as needed process: 7/2013

Service Coordinator (SC) identifies the need for ASD assessment (except for children 34 mo., 15 days or older)

An ASD type of concern is identified by team, including family

SC is informed of concern and completes an M-Chat to determine need for a DBA

Based on outcome of M-Chat
1. SC completes an addendum to add a DBA as Psychological with a Z6 modifier
2. SC reviews the IDS DBA explanation letter with the family.
3. SC completes a DBA request form and refers the child for a DBA
4. SC makes referrals to Non-EI supports and for ASD concerns

ASD concerns identified on M-Chat

SC informs the current IFSP providers of the outcome of the M-Chat

Annual MDE completed with IFSP providers

Child determined eligible for EI and team develops Annual IFSP

Team develops Annual IFSP with DBA service
1. Identifies outcomes continued from previous IFSP and recommends EI and Non-EI services
2. Identifies outcome/s related to ASD and recommends DBA, Psychological service Z6 modifier, frequency 4 times 60 days, duration 2 hrs.
3. Team completes the DBA request form and reviews IDS DBA brochure with family (current services should continue at the same frequency and duration until DBA is completed and IFSP team reviews recommendations)

SC facilitates completion of the Annual MDE

Child determined not eligible for EI and discharged from EI. If eligible for At Risk, family offered At Risk Monitoring

Team develops IFSP, No ASD services recommended
1. Team does not identify ASD related outcome/s
2. Team identifies outcomes and recommends EI and non-EI services

SC initiates referral to ASD providers who have the ability to: complete DBA & provide services

ASD related services are provided as authorized on the IFSP

ASD Provider
1. Completes DBA service and contacts SC from the family’s home at the completion of the last session to schedule the post DBA meeting
2. Provider completes DBA report including recommendations for EI and non-EI ASD related services. (Recommendations should include strategies not type, freq./duration of service.
3. When time permits faxes report to SC within 48 hrs. of completing the report. (Brings copy of report to meeting)

During post DBA meeting SC facilitates review of DBA recommendations with DBA provider, and family’s team. SC completes IFSP addendum as decided upon by team. SC uses Z10 modifier to identify all services for children with ASD related services.

Team identifies ASD Coordinator

1. SC Informs child’s current team of DBA recommendations and post DBA meeting
2. When time permits SC forwards copy of completed DBA to current provider agencies.

SC obtains consent from family to send letter to physician.
SC sends letter to physician regarding ASD related services