

➤ Types of Regularly Scheduled Conferences (RSC)

Lecture-Based Conferences commonly called “Grand Rounds”. Traditionally, internal or external speakers present a didactic session, followed by a question & answer period.

Clinical Conferences are typically case-based presentations including clinical findings, and group discussion of appropriateness of diagnosis and treatment. Since it is unusual that case selection will be determined very far in advance, the planning documentation for this type of series includes:

- Identification of overall need for education in the topic area, including summary of sources used in identifying needs for the target audience and statement of the curriculum to be covered
- Development of overall objectives for the clinical case conference based on those needs
- Explicit description of the processes by which cases are selected for presentation, including criteria for selection, who is involved in the selection of cases, and resources used beyond expert opinion to provide evidence for clinical decision making.
- Explicit description of a standard approach used to present/discuss cases, including who will lead discussion. Faculty supervision of cases led by residents/fellows/ students should be indicated.
- Evaluation plan for the case conference: how will you determine it is meeting the needs of the target audience.

All other requirements (disclosure, conflict of interest resolution, commercial support requirements, and publicity requirements) are the same.

***Keys to meeting these requirements include a standard process for content selection that is clearly explained, managed by someone with faculty ranking, and the content is at an appropriate level for faculty (vs resident/trainee) education.**

Journal Clubs typically important recent articles are selected for discussion and analysis, and require a somewhat different approach when being certified for credit. Since it is unusual that the actual articles discussed in each session are determined very far in advance, the planning documentation for this type of RSC includes:

- Identification of overall need for education in the topic area, including summary of sources used in identifying needs for the target audience, and statement of curriculum to be covered.
- Development overall objectives for the journal club based on these needs.
- Explicit description of the process by which articles will be selected for discussion, including criteria for selection, who is involved in the selection and potential sources of articles. Faculty supervision of cases led by residents/fellows/ students should be indicated.
- Evaluation plan for the journal club: how will you determine if it is meeting the needs of the target audience?

All other requirements (disclosure, commercial support etc) are the same.

***Keys to meeting requirements include that there is a standard process for content selection that is clearly explained, managed by someone with faculty ranking, and content is at an appropriate level for faculty (vs. resident/trainee).**

➤ Types of Regularly Scheduled Conferences (RSC) continued...

Morbidity and Mortality (M&M) Conferences are typically presentations based on actual patient outcomes, including clinical findings, and group discussion of appropriateness of diagnosis and treatment. Careful analysis of clinical decisions made and actions taken are integral to discussion in M&M conferences. Since it is unusual that case selection will be determined very far in advance, the planning documentation for this type of series includes:

- The overall need for an M&M conference is based on reflective practice and desire or need to improve clinical outcomes.
- Development of overall objectives for the M&M conference include:
 - Review and analyze clinical decisions to identify areas of improvement to practice.
 - Discuss and debate options for differential diagnosis, treatment and management, citing appropriate evidence bases for statements made.
 - Critique individual and group performance and reflect upon changes in behavior or systems that might lead to improvement in care.
- Explicit description of the processes by which cases are selected for presentation, including criteria for selection, who is involved in the selection of cases, and resources used beyond expert opinion to provide evidence for clinical decision making.
- Explicit description of a standard approach used to present/discuss cases, including who will lead discussion. Faculty supervision of residents/fellows/ students should be indicated.
- Evaluation plan for the M&M conference: how will you determine it is meeting the needs of the target audience. Evaluation should encourage individual attendees to reflect on their learning from M&M Conferences on a regular basis (at least annually), and to self-identify areas for further study.

M&M conferences can be designated for patient safety/risk management credits toward Pennsylvania licensing requirements.

All other requirements (disclosure, conflict of interest resolution, commercial support requirements, and publicity requirements) are the same.

***Keys to meeting these requirements include that there is a standard process for content selection that is clearly explained, managed by someone with faculty ranking, and the content is at an appropriate level for faculty (vs resident/trainee education).**