

## Telepractice Self-Evaluation Form

Setting/Presentation	<ul style="list-style-type: none"> <li>• Was my setting optimal (lighting, uncluttered)</li> <li>• Was I close to the camera?</li> <li>• Did I look at the family?</li> <li>• Did I make any distracting movements/facial expressions?</li> <li>• Did I use a conversational volume?</li> <li>• Did I appear overly calm/anxious?</li> </ul>
Preparation	<ul style="list-style-type: none"> <li>• Was I/the family prepared for the session?</li> <li>• Did I plan jointly with the family?</li> <li>• Did I have materials prepared/on hand?</li> <li>• Had I provided family with appropriate materials/instructions?</li> <li>• Did we have enough/too many activities?</li> <li>• Did family understand strategy?</li> </ul>
Session Structure	<ul style="list-style-type: none"> <li>• Was the session structured?</li> <li>• Did we utilize natural/home routines?</li> <li>• Did I demonstrate strategies?</li> <li>• Did we address child's goals/outcomes?</li> <li>• Did parent utilize strategies to meet goals/outcomes?</li> <li>• Did I facilitate appropriate pacing?</li> <li>• Did I summarize the session?</li> </ul>
Interaction	<ul style="list-style-type: none"> <li>• Did I build rapport with the family?</li> <li>• Was I a good listener?</li> <li>• Did I allow the family time to comment?</li> <li>• Did I appropriately respond to parents' questions/concerns?</li> </ul>
Parent Coaching/Feedback	<ul style="list-style-type: none"> <li>• Did I demonstrate/explain what and why of strategies?</li> <li>• Did I provide positive commentary/feedback?</li> <li>• Did coaching interfere with parent/child interaction?</li> <li>• Did I enable parent to participate in discussion?</li> <li>• Did I coach parent to adjust strategy?</li> <li>• Did I plan jointly with parent, carry over activities and environments?</li> </ul>
Technical	<ul style="list-style-type: none"> <li>• Did technical issues take up too much time?</li> <li>• Did I appropriately communicate minor technical issues to the family?</li> <li>• Did I become overly distracted by technical issues?</li> <li>• Was I able to problem solve independently?</li> </ul>

Overall session	
Plan for next session	
Setting/Technical Adjustments	

Checklist adapted from *RIDBC Self-Evaluation of Telepractice Session (2012)*